

Quality Education

Global Recognition

ICMA  
Student  
Membership  
&  
Exam  
Registration



*ICMA members are highly skilled strategic management professionals active in virtually every aspect of business operations. As experts in the field of management accounting, they analyse, interpret and communicate strategic information to all levels of an organisation.*

The Institute of Certified Management Accountants



# Application for ICMA Student Membership and Unit Examination

Please complete this form in BLACK ink using BLOCK CAPITAL LETTERS. If there is insufficient space continue on a separate sheet if necessary. Do not send any original documents with this form. The Institute will retain all materials sent with this form. Students are required to send appropriate fees in AUD by Cheque, Bank Draft, or Credit Card details with this application.

## Student membership and unit examination fees: \_\_\_\_\_ Fees and exam date

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Please tick one grade of membership application only

- Non Refundable Application Fee (Compulsory) AUD \$44.00
- Student Membership Fee (Compulsory) AUD \$55.00

### CMA Program Units - Examination Fee AUD \$55.00 per unit

- Strategic Cost Management (AUD \$55.00) Exam date: \_\_\_\_\_
- Strategic Business Analysis (AUD \$55.00) Exam date: \_\_\_\_\_
- OR- Research Assignment (AUD \$110.00)\* Due date: \_\_\_\_\_

(\* Available only to those with 10+ yrs experience as an alternative to the above two examinations)

### Stage 4 GMA Students - Examination Fee AUD \$55.00 per unit

- Financial Modeling (AUD \$55.00) Exam date: \_\_\_\_\_
- Financial Management (AUD \$55.00) Exam date: \_\_\_\_\_
- Financial Statement Analysis (AUD \$55.00) Exam date: \_\_\_\_\_
- Managerial Accounting (AUD \$55.00) Exam date: \_\_\_\_\_

### Stage 3 for RBA Students - Examination Fee AUD \$55.00 per unit

- Financial Accounting (AUD \$55.00) Exam date: \_\_\_\_\_
- Marketing Management (AUD \$55.00) Exam date: \_\_\_\_\_
- Information Management (AUD \$55.00) Exam date: \_\_\_\_\_
- Strategic Management (AUD \$55.00) Exam date: \_\_\_\_\_

### Stage 2 for RCA Students - Examination Fee AUD \$55.00 per unit

- Financial Economics (AUD \$55.00) Exam date: \_\_\_\_\_
- International Business Law & Governance (AUD \$55.00) Exam date: \_\_\_\_\_
- Business Analysis & Audit (AUD \$55.00) Exam date: \_\_\_\_\_
- International Business Taxation (AUD \$55.00) Exam date: \_\_\_\_\_

### Stage 1 for CAT Students - Examination Fee AUD \$55.00 per unit

- Organizational Management (AUD \$55.00) Exam date: \_\_\_\_\_
- Accounting Principles and Practice (AUD \$55.00) Exam date: \_\_\_\_\_
- Accounting Control Systems (AUD \$55.00) Exam date: \_\_\_\_\_
- Financial Information Systems (AUD \$55.00) Exam date: \_\_\_\_\_

## Part A PERSONAL INFORMATION

Title: (Dr/Mr/Mrs/Ms/Miss/Other) \_\_\_\_\_ Preferred Name(s) \_\_\_\_\_

First Name \_\_\_\_\_ Middle Name(s) \_\_\_\_\_

Last Name(s) \_\_\_\_\_

Date of Birth (dd/mm/yy) \_\_\_\_\_ Sex  Male  Female

## Part B CONTACT DETAILS

Mailing Address - This is my  Home  Business

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

Suburb \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Postcode \_\_\_\_\_ Country \_\_\_\_\_

Home: ( ) \_\_\_\_\_ Work: ( ) \_\_\_\_\_ Mobile: \_\_\_\_\_

Facsimile: ( ) \_\_\_\_\_ Email \_\_\_\_\_

## Part C PRESENT OR MOST RECENT EMPLOYMENT

Employer's Name \_\_\_\_\_ Date of Appointment \_\_\_\_\_

Employer's Address \_\_\_\_\_

Post Held/Current Occupation/Situation \_\_\_\_\_

## Application Checklist

- Duly filled application form
- Application fee (part F)
- Signatures (part G)
- CV (maximum 5 pages)
- Copy of academic transcripts
- Copy of membership certificates
- Other supporting documents

Emailed and Faxed applications ARE NOT ACCEPTABLE and they will be ignored

Mail all applications to:

Student Co-ordinator

The Institute of Certified Management Accountants

CMA House,

Unit 5, 20 Duerdin Street,

Clayton North, Victoria 3168

AUSTRALIA.

Telephone +61 3 8555 0358

Facsimile +61 3 8555 0387

Brief Outline of Duties and Responsibilities \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Important - You must provide your Curriculum Vitae detailing information of the management accounting experience that you think will be of significance to your application, eg. work in reporting to management; financial management; information systems; financial modelling; internal auditing; pricing; logistics; cost analysis etc. (These must be detailed in attached Curriculum Vitae)

### Part D Undertaking the Program Examination Registration

I am undertaking the below ICMA program/course

Certified Management Accounting study

GMA Conversion program study

Graduate Management Accounting study

Registered Business Accountant study

Registered Cost Accountant study

Certified Accounting Technician study

at (University or ICMA RPI) \_\_\_\_\_

in (country) \_\_\_\_\_ during the month of \_\_\_\_\_ of \_\_\_\_\_ year

### Part E EDUCATION BACKGROUND (Compulsory)

(Academic and Vocational) Please list University and Post School courses/qualifications either obtained or currently being undertaken that will fulfill the educational requirements of the Graduate Member Program. These might include degrees, graduate diplomas, and any professional or other relevant qualifications

NOTE:

CMA applicants - all students should have a degree or professional qualification in accounting

GMA applicants - all students should have a degree or professional Qualification in any field other than accounting

Adv Dip and CAT - no degree required

Qualifications	Institution	Year	Grade
1 _____			
2 _____			

(Please provide transcripts of Awards obtained)

### Part F NON REFUNDABLE APPLICATION & EXAM FEE

I would like to pay the following

AUD \$ 44.00 for application fee

plus AUD \$ 55.00 for student membership

plus AUD \$ \_\_\_\_\_ .00 = \_\_\_\_\_ units x AUD \$55.00

TOTAL AUD \$ \_\_\_\_\_ .00 fees payable to ICMA by

Fees collected by ICMA RPI \_\_\_\_\_ Date \_\_\_\_\_

Money Order/Bank Draft payable to - Institute of Certified Management Accountants (Aus)

Cheque Number \_\_\_\_\_ Date \_\_\_\_\_

Bank / Institution \_\_\_\_\_ Branch \_\_\_\_\_

MasterCard  Visa (credit card only)

Card No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiry Date \_\_\_\_\_

Cardholder \_\_\_\_\_ Signature \_\_\_\_\_

### Part G ACCEPTANCE OF RULES

I \_\_\_\_\_ (name) desire to become a student member with the Institute of Certified Management Accountants. In the event of my admission as a member, I agree to be bound by the Rules of the Institute of Certified Management Accountants for the time being in force.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

For Official Purposes Only (Applicants do not complete)

Application Received On:

RPI Comments:

Approved

Exam papers sent date: