

Education Advisory Board

Terms of Reference

Purpose

The Institute's Education Committee establishes the Education Advisory Board.

The Education Advisory Board provides expert advice on the Professional Education; Continuing Education and Academic Education for Students and members of the ICMA.

Membership & Appointment

1. Up to 20 ICMA members who:
 - are members of the institute, and;
 - maximum ten members from Australia, and maximum ten members from overseas, and;
 - have an interest in management accounting education and its relationship with the countries that ICMA operates in, and;
 - bring special skills relevant to the strategic direction of the branches and the institute
2. In Attendance: Executive Director (or nominee)

Membership of the EAB is by invitation of the CEO and for a term of five years.

Meetings

The EAB will meet at least twice yearly.

The meeting dates and agenda are to be approved by both the Convenor/Chair prior to meeting.

The Convenor/Chair of the EAB will meet with the members of the ICMA EC and other committees at a minimum six monthly.

Reporting

The EAB provides advice to the EC on at least a six-monthly basis regarding key issues raised by the EC.

An annual report prepared by the EAB is to be developed for discussion and included in the EC report which will be presented at the AGM. The report will outline the activities and contribution of the EAB. These reports are presented at the AGM of ICMA for noting and/or action as appropriate.